



HICKMAN MILLS C - 1 SCHOOL DISTRICT

# STUDENT HANDBOOK

RUSKIN  
HIGH SCHOOL



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# Ruskin High School

## STUDENT HANDBOOK

7000 E. 111th Street  
Kansas City, MO 64134

**Main Number** - 816-316-7400

**Attendance** - 816-316-8251  
816-316-7450

Registrar (**Grades 11-12**) 816-316-7500

Registrar (**Grades 9-10**) 816-316-7305

**Principal:** Dr. Ernest Fields

### **Assistant Principals**

Mr. Christopher Barker

Ms. Gayla Curtis

Ms. Carri Moutray-Ryerson

Ms. Andrea Watts

### **VISION STATEMENT**

At Ruskin High School, we *engage* for today, *educate* for tomorrow and *empower* for the future.

### **MISSION STATEMENT**

The Mission of Ruskin High School is to provide a foundation for our students that maximizes academic success and to foster positive community impact, as accomplished by:

1. Students come first in the educational process
2. Effective teaching and learning
3. Providing diverse academic pathways
4. Create real-world learning experience
5. Building strong family and community partnerships

### **SCHOOL COLORS**

Royal Blue and Gold

### **SCHOOL MASCOT**

Golden Eagles

# Bell Schedule

Monday / Tuesday / Thursday / Friday

Wednesday Advise ment

<b>Hour</b>	<b>A Day</b>	<b>B Day</b>		<b>A Day</b>	<b>B Day</b>	<b>Wednesday</b>								
<b>1</b>	7:30-9:00			<b>1</b>	<b>5</b>	7:30-8:40								
<b>2</b>	9:05-10:35			<b>Adv. 2</b>	<b>Adv. 6</b>	8:45-9:15 9:20-10:35								
<b>3</b>	10:40-12:55 1st: 10:55-11:15 2nd: 11:25-11:45 3rd: 12:00-12:20 4th: 12:35-12:55			<b>3</b>	<b>7</b>	10:40-12:55 1st: 10:55-11:15 2nd: 11:25-11:45 3rd: 12:00-12:20 4th: 12:35-12:55								
<b>4</b>	1:00-2:30			<b>4</b>	<b>8</b>	1:00-2:30								
<b>5</b>		7:30-9:00	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <b>Assembly Schedule</b> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><b>1/5</b></td> <td style="text-align: center;">7:30-9:00</td> </tr> <tr> <td style="text-align: center;"><b>2/6</b></td> <td style="text-align: center;">9:05-10:35</td> </tr> <tr> <td style="text-align: center;"><b>3/7</b></td> <td style="text-align: center;">10:40-12:55 1st: 10:55-11:15 2nd: 11:25-11:45 3rd: 12:00-12:20 4th: 12:35-12:55</td> </tr> <tr> <td style="text-align: center;"><b>Adv. Assembly</b></td> <td style="text-align: center;">1:00-2:30 Released by grade level over intercom</td> </tr> </table>				<b>1/5</b>	7:30-9:00	<b>2/6</b>	9:05-10:35	<b>3/7</b>	10:40-12:55 1st: 10:55-11:15 2nd: 11:25-11:45 3rd: 12:00-12:20 4th: 12:35-12:55	<b>Adv. Assembly</b>	1:00-2:30 Released by grade level over intercom
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<b>8</b>		1:00-2:30												

## SET THE TONE FOR SUCCESS

### RHS Vision Statement

At Ruskin High School, we *engage* for today, *educate* for tomorrow and *empower* for the future.

### The Golden Eagle Way...

**SOPs**, are the Standard Operating Procedures for how we do business at Ruskin High School.

1. Arrival
2. Transitions
3. Cafeteria
4. Dismissal
5. Assemblies
6. Field Trips
7. Hall/Restroom Passes
8. ID Badges, Dress Code

**PBIS** is an incentive program used to reward students who are following the SOPs, and demonstrate being *Respectful, Responsible, Peaceful, Safe, and Ready to Learn* on a daily basis at RHS.

### NON-NEGOTIABLES:

1. **Attendance**- Students are expected to be at school every day. Students who are not in school **90%** of the time will have an attendance plan in place and monitored. Students with more than seven (7) absences in a class will lose credit for that course. Students who come to school but choose not to attend class will be issued ISS or OSS when necessary.
2. **Tardiness**- Students are expected to be on time to class. If not, an attendance plan will be put in place and monitored. ISS or OSS will be issued when necessary.
3. **Respectful Behavior**- Students are expected to be respectful towards others. If not, an opportunity to use a buddy room will be provided. If unsuccessful after multiple attempts, a behavior plan will be put in place. ISS or OSS will be issued when necessary.
4. **Fighting**- Students are expected not to fight. If a student fights on school property the following will result:
  - OSS (3-5 days for 1<sup>st</sup> /2<sup>nd</sup> offense). Mediation will be scheduled and a behavior plan will be put in place upon return to school.
  - Superintendent referral (2<sup>nd</sup>/3<sup>rd</sup> offense). Referral may result in an alternative school placement for the rest of the year.
  - Any student who engages in a fight on school property that results in an injury, no matter his/her age, may be charged with a Class E Felony as per Missouri state law.
5. **Dress Code, ID badges**- Students are expected to follow the dress code. If not in dress code, an opportunity will be given to change. If unwilling to comply, ISS will be issued. Students are expected to have their student ID in their possession while on campus.

### Ruskin High School Core Values

1. We are committed academic excellence
2. We use reflective practices
3. We will ensure equity and inclusion for all students
4. We will foster a positive culture and climate
5. We are mission-focused

## POLICIES AND PROCEDURES

### ACTIVITIES PROGRAM

The Activities Program at RHS has been closely aligned to the instructional program and allows all students to explore and/or specialize in a variety of activities. Constitutions are developed so each organization has guidelines and structure. More information can be found in the Ruskin Athletic and Activity Handbook.

### ASSEMBLIES

Assemblies are an integral part of the school spirit of Ruskin High School. They are intended to celebrate the students of Ruskin High School. As such, no outside visitors or guests are allowed.

### BUILDING DOORS

In order to maintain the safety and security of Ruskin High School, students are not allowed to open doors for students or adults. Any students who violate this policy will be issued a consequence.

### DELIVERIES

Delivery of food, flowers, balloons, etc. for students during the school day is discouraged. If deliveries are received, they will not be given to the student until after school is dismissed. Necessary deliveries should be brought to the Main Office. **Students are not allowed to have food delivered unless approved by the administration beforehand.**

### EARLY RELEASE/ END-OF-DAY PROCEDURES

Any student who participates in a program that allows them to leave campus early must follow the early release/early return procedures. All students are required to leave campus when their last class has finished. They may not stay at school and loiter. When students return to campus, they must go directly to class or wait for the end of the day in the media center. Students who fail to follow the procedures for returning to campus can be removed from such programs.

### FINES AND FEES

Students are responsible for all financial obligations to the school. This includes but is not limited to: lost textbooks, charged ID badges, any technology devices and lost athletic equipment. If fines and fees are not resolved, no official documents will be released in the student's name, including grade cards and official transcripts. If necessary, the school will hold the student's diploma upon graduation.

## HALL PASSES

Ruskin uses e-hallpass to manage all pass situations. e-hallpass is a browser-based online system. To request a pass, students must log into Clever and access the e-hallpass system. Once in the system, from the main screen click on “Create Pass” and complete the fields as directed, then click “Create Pass”. The teacher can either approve or deny the request from their device. If approved, the pass will turn green. Hall passes are valid for **5** minutes. Each teacher will explain their classroom policy for hall passes.

## ID BADGES

1. All students are **required** to have a Ruskin High School identification card. ID badges will be issued to students at the beginning of the school year.
2. Student ID badges are **required** for lunch and **ALL** student activities on or off campus throughout the school year.

## LEAVING CAMPUS

Ruskin High School is a closed campus. Students are not allowed to leave campus without being checked out by a parent or guardian. Students who leave campus without permission will be issued consequences.

## LOST AND FOUND

Articles found in classrooms and halls are turned in to the Main Office and placed in the “LOST AND FOUND” area. **Do not leave personal items unattended. Unclaimed items will be donated to charity.**

## MEDIA CENTER

The Media Center hours are 7:05 a.m. to 2:35 p.m. The Media Center is available for student use before and after school when accompanied by school personnel. Books may be checked out for three (3) weeks or overnight. Fines are issued if books are not returned by the due date.

## MILITARY COMMUNICATION

Federal law requires that the District provide contact information of secondary students to military recruiters and institutions of higher education. Parents and students over the age of 18 can opt out of this disclosure by providing written notification to a building administrator.

## PARKING INFORMATION & PASSES

1. All vehicles must display a building-parking pass. **Students must park in the back parking lot. Students are to park along the back fence.** The police department will ticket students if they park in the front parking lot or if your vehicle is not registered with the school. Parking tags may not be used by, sold, or transferred to another student or their vehicle.
2. Students must have a current driver's license and provide proof of insurance.
3. All vehicles must have license plates with current tags.
4. Parking tags cost \$20.00. Replacement tags will also cost \$20.00.
5. Speed limits must not exceed 5 mph while on the campus parking lot.
6. A vehicle must display a handicap parking tag to use the accessible parking space.
7. Leaving campus for reasons other than early release must receive a "Pass to Leave School Grounds" from the attendance clerk and check out prior to leaving campus.
8. **Vehicles should be locked. Students may not loiter in vehicles or parking lots.**
9. Parking a vehicle on school grounds entitles the principal or designee of the principal to search a vehicle upon reasonable suspicion that a school rule may have been violated.
10. Vehicles parked illegally or without authorization could result in the driver having privileges revoked, being ticketed and/or the vehicle being towed at the owner's expense.
11. Parking off school property is discouraged.
12. **STUDENTS MAY HAVE THEIR PARKING PRIVILEGES REVOKED IF THEY FAIL TO ABIDE BY SCHOOL RULES.**

## RECORDING VIDEO, AUDIO AND PHOTO'S

Creating a video or audio recording in the school setting is prohibited unless it is for specific curricular reasons as determined by school officials. The school has an obligation to ensure the safety and privacy of all students. Students are not allowed to post inappropriate photos or videos on social media.

## REQUESTS FOR HOMEWORK

Homework assignments may be requested through the Main Office when a student has missed school for three (3) or more days. Parents are advised to call as early as possible and no later than 9:30 a.m. to receive assignments by the following day. Homework can be picked up in the Main Office from 2:30 p.m. to 3:00 p.m. Make-up work will be the responsibility of the student and must be completed within the established time requirements set forth by the teacher or loss of credit will result.

## SCHOOL VISITS

Student visitors must have prior approval from an administrator to visit during instructional times. Visitors are encouraged to schedule visits in advance so as not to interfere with instructional programming. Visitors must check in at the front security desk upon arrival and wear a visitor's badge. Any visit that involves meeting a teacher or administrator must be scheduled at least 24 hours prior. If visiting a teacher, an administrator must accompany the visitor. To help ensure a safe environment, all doors will be locked except those in the front foyer. If the school administration deems the visit inappropriate, the visitor(s) will be asked to leave.

## SEARCH/SEIZURE OF STUDENT LOCKERS AND VEHICLES

Students may be requested to submit to voluntary personal searches when reasonable suspicion warrants such action. School lockers and desks are the property of the Board of Education and are subject to periodic inspections without notice. Lockers and desks may be subject to search by school administrators for a variety of reasons, including but not limited to: suspicion of concealing drugs, alcohol, tobacco, or materials of a disruptive nature, stolen properties, weapons, or other items which pose danger to the health or safety of the student, other students, or school employees. An administrator and an additional staff member will conduct all searches. If student vehicles are parked on school grounds, they are subject to search when reasonable suspicion warrants such action according to the procedure outlined for search of lockers and desks.

## SIGNS OR POSTERS

Posting signs is strictly limited to approved areas only. In order to keep our building clean, the number of signs approved is limited. Approved signs are allowed only on approved bulletin boards or areas designated by an administrator.

## STUDENT COMPLAINTS AND GRIEVANCES

Students and/or parents/guardians may appeal any acts or decisions they allege to be unjust or in violation of pertinent policies of the Board or individual school rules. All appeals, complaints, and grievances should be submitted to the school principal or a designated representative.

## TECHNOLOGY USE

Computers are available in multiple locations throughout the building, and students are issued a district-owned technology device for academic use throughout the school year. Students may research the Internet; however, they must adhere to acceptable use policies. Acceptable uses include, but are not limited to:

1. Intellectual activities and research
2. Seeking or sharing resources
3. Completing research projects assigned by teachers (accessing libraries)
4. Appropriate and proper communication with others through the network
5. Sharing research, projects and information with others around the world
6. Discussion Groups
7. Collaborative learning with other students, teachers and districts
8. Global information news
9. Public domain and shareware computer software
10. "Fair Use" of any information that is legally found on informational networks.
11. The use is for educational/instructional use ONLY.

Only authorized software will be installed on district computers; no person (student or staff) shall install their personal software on district computers.



## TOBACCO-FREE DISTRICT

To promote the health and safety of all students and staff and to promote the cleanliness of District property, the District prohibits all employees, students and patrons from smoking or using tobacco products in all district facilities, on district transportation and on all district grounds at all times. Students who possess or use tobacco products on district grounds, district transportation or at district activities will be disciplined in accordance with Board policy.

## VIDEO SURVEILLANCE

Students, staff, parents, patrons and visitors should be aware that Ruskin High School has surveillance cameras monitoring various school building areas, including but not limited to: parking lots, hallways, common areas, gymnasium, cafeteria and vending machines. School buses also have surveillance cameras. Video recordings are reviewed by school officials to promote the order, safety and security of students, staff and property. Recordings may be used for any purpose, including use in school disciplinary proceedings. Students, staff, parents, patrons and visitors should understand that their actions while in these areas will be recorded with no expectation of privacy. Maintenance, release and viewing of recorded images will be handled in accordance with board policy and applicable state and federal law.

## STUDENT PICK-UP

Students are not to leave school unless the student is checked out properly. RHS will only allow students to leave during the school day with a parent or guardian who is listed in Infinite Campus. Proper identification will be required of the person checking out the student. **An authorized adult must come into the school building in order for a student to be released from campus.** Students will not be released to an awaiting car without an administrator.

## **ACADEMIC INFORMATION**

### A+ PROGRAM

The State Board of Education has designated Ruskin High School as an A+ school. Eligibility requirements and procedures for applying can be found at [www.hickmanmills.org](http://www.hickmanmills.org)

### ACADEMIC LETTER

Students may earn an academic letter from Ruskin High School by achieving a 3.75 grade point average cumulative of both semesters during one school year. The qualifying criteria includes:

1. GPA will be computed on a yearly basis, averaging the first and second semester GPA.
2. First year qualifying students will receive an academic letter. In subsequent years, students will receive a bar.
3. The academic letter is independent of all other letters.
4. Students enrolling during the school year will use transfer grades to determine the GPA.
5. Credit earned in summer school or independent study is not applicable to the academic letter.

## ADVANCED PLACEMENT (AP)

The Advanced Placement program (AP) offered by the College Board is an opportunity for students to earn up to one year of college credit in certain subject areas. In order to receive college credit, students must pass the College Board examination in the given subject area at the end of the school year. Students scheduled into an AP course must remain in the course and take the AP exam unless released by the teacher and administration.

## CAREER AND TECHNICAL EDUCATION (CTE)

The Hickman Mills C-1 School District currently offers courses the following CTE programs: Business and Finance, Family and Consumer Sciences, and Project Lead the Way (Academy of Engineering, Academy of Biomedical Science). Students can also enroll in CTE programs at the Herndon Educational Center and the Summit Academy. Articulation agreements are available that link high school CTE programs with Associate Degree programs at area community colleges.

## CITIZENSHIP & ACADEMIC INTEGRITY

Academic integrity is defined as the conscious intent of students and staff to honestly and responsibly use original, unique yet informed thoughts, ideas, opinions, and products toward the achievement of personal or professional academic goals. A violation against the Academic Code of Ethics is an act which could deceive, cheat, or defraud so as to promote or enhance one's academic standing. Academic dishonesty also includes knowingly or actively assisting any person in the commission of a violation of the Code.

A violation of the Academic Code of Ethics may result in disciplinary action. Violations can include, but are not limited to:

1. Plagiarism—Failure to use original, unique yet informed ideas, thoughts, words, images or products with the intent to represent the work of others as one's own.
2. Cheating—the willful intent to use sources improperly for personal gain.
3. Forgery/falsifying documents—Counterfeiting documents for personal unwarranted advantage in terms of grades, standardized testing, academic standing, recognition, postsecondary placement, eligibility or privileges.

## CLASS RANK

A student's cumulative grade point average begins their first semester of 9th grade and is the basis for all class rankings. The rank is computed by using grades for all subjects including weighted or honors courses. Students should see their counselor with questions regarding their status. **Summer school courses and PLATO course work will impact a student's GPA and class ranking.** Please refer to the course description book for courses that have weighted credit.

## DUAL CREDIT ENROLLMENT

Dual enrollment is the process by which a student is enrolled in both a high school and a college or university, and credit earned applies toward both high school credit and a college certificate or degree. Any high school student who meets the qualifications of Dual Enrollment may enroll in a dual credit course and use the credits earned to meet high school graduation requirements.

## GRADE LEVEL CLASSIFICATION

Students must earn **25** required credits in order to graduate from high school:

- |              |                          |
|--------------|--------------------------|
| 1. Freshman  | Less than 5 credits      |
| 2. Sophomore | 5 credits + 2 semesters  |
| 3. Junior    | 11 credits + 4 semesters |
| 4. Senior    | 18 credit + 6 semesters  |

## HONOR COURSES

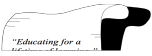
Students may increase their cumulative weighted district GPA through advanced coursework.

## HONOR ROLL

- |                           |                   |
|---------------------------|-------------------|
| 1. Principal's Honor Roll | 4.0 and above GPA |
| 2. "A" Honor Roll         | 3.5 – 3.99 GPA    |
| 3. "B" Honor Roll         | 3.49 – 3.00 GPA   |

## GRADUATION REQUIREMENTS

In addition to meeting state and district graduation requirements, graduates are required to have participated in the Missouri Department of Elementary and Secondary Education's End of Course (EOC) exams in the subject areas of: Algebra I, Algebra II (if taken Algebra I prior to 9<sup>th</sup> grade), English II, Biology, and Government. Students must also pass the U.S. and Missouri Constitution exams. Beginning with the class of 2021, all students must pass an American Civics exam. Prior to graduating, students must have received 30 minutes of cardiopulmonary resuscitation (CPR) instruction, and training in the proper performance of the Heimlich maneuver or other first aid procedures for choking.

 Educating for a	<b>Updated for 22-23 SY</b>  Units of Credit
<b>Communication Arts</b>	<b>4.0</b>
<b>Mathematics</b>	<b>3.0</b>
<b>Science</b>	<b>3.0</b>
<b>Social Studies</b>	<b>3.0</b>
<b>Speech and Theatre Arts</b>	<b>0.5</b>
<b>Fine Arts</b>	<b>1.0</b>
<b>Practical Arts/Personal Finance</b>	<b>1.0</b>
<b>Physical Education</b>	<b>1.0</b>
<b>Health</b>	<b>0.5</b>
<b>Electives</b>	<b>8.0</b>
<b>Total</b>	<b>25.0</b>

Students who fail to meet ALL academic and financial obligations the Friday prior to graduation (**May 5, 2023**) **will not have their name printed in the Commencement Ceremony Program.**

## MAKE-UP WORK

Make-up work is permitted and graded for full credit when the absence is excused. It is the student's responsibility to secure make-up work from his/her teachers upon returning from an absence. Absences must be for three days or more in order to request homework which should be picked up within 24 hours.

## POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORT (PBIS)

Positive Behavioral Interventions and Support (PBIS) is based on the idea that students can learn appropriate behavior in the same way that students can learn a new concept or skill—through instruction, practice, feedback, and encouragement.

## PSAT

Students in Grades 9-11 are encouraged to take the PSAT exam. The PSAT is the qualifying test for the National Merit Program, the National Achievement Program, and the National Hispanic Scholars Program.

## STUDENT/PARENT PORTAL

To facilitate school-to-home communication, RHS has an internet program called the Parent Portal, which allows parents to engage in their child's day-to-day education using Infinite Campus. Parents and students can access pertinent information about attendance, grades, homework assignments, and a history of academic work.

## STUDENT SUPPORTS

Student Services supports students and their parents in the following ways:

1. Facilitate the exploration of college, career or military options after high school
2. Provide guidance for scholarship and financial aid information
3. Manage class schedule
4. Assist with personal and emotional issues
5. Assist with conflict mediation
6. Provide referrals to community resources
7. Assist with school records and transcript requests

The main objective of the RHS counseling staff is to counsel, coordinate and consult. Counselors are trained to give students guidance and help with the complexities and opportunities of the high school experience. Each student will be assigned a counselor who will monitor the student's high school academic experience. The school counselor will assist students in seeking solutions to questions and problems related to their education, career decisions, and social-emotional wellbeing. Counselors can address students' questions about classes, testing, career plans, college entrance, graduation requirements, and other topics related to high school. A primary focus is to assist students with their four-year academic goals. Students may make an appointment to meet with their counselor through the Registrar. Parents can arrange a meeting with their student's counselor by calling the registrars for Grades 11-12 at 316-7500, or Grades 9-10 at 316-7305.

## SCHEDULE CHANGES

The Counseling Department and many other staff devote a significant amount of time and effort to the scheduling process. Students are involved in the process at every step of the way. Therefore, limited schedule changes will be allowed, and only with administrative approval.

## SEMESTER FINALS

Any student wishing to take finals early must receive permission from the classroom teacher. Once they have received permission, a building administrator must approve of the schedule.

## SMALL LEARNING COMMUNITIES

Small Learning Communities (SLCs) are personalized learning communities within a high school or middle school that select a group of students and teachers for a two, three, or four-year span. SLCs integrate a rigorous academic curriculum with a rigorous college and career readiness curriculum, and involve teachers from different content areas working together as a team.

SLCs include the following essential components:

1. a small learning community of students and teachers
2. a college-prep curriculum with an academic/career theme
3. a variety of partnerships with business and industry, the community and postsecondary education

## SERVICE LEARNING

Service learning integrates classroom instruction with community service to create meaningful opportunities to enhance both the classroom environment and the overall community. All students in grades 9-12 will have the opportunity to participate in service learning through their Social Studies courses. Additional opportunities may be available through extracurricular clubs and organizations. Beginning with the Class of 2021, all students will be required to participate in service learning in order to fulfill District graduation requirements.

## TEXTBOOKS AND TECHNOLOGY

Students are loaned textbooks, library books, and other school-issued technology for academic use. School property must be returned to the school in the same condition as issued. Failure to do so will result in a student being placed in obligation to the school. These obligations are the student's responsibility to clear. Fees for lost books vary. A price list is available from the librarian.

## TRANSCRIPTS

A transcript is a record of all course work completed by a student from grades 9-12, including a copy of standardized test results. Official transcripts always carry the school seal. A signed transcript request form must be on file prior to RHS sending a transcript. There is a 24-hour turnaround time on all requests. Students are allowed to send three transcripts to any school or place of employment at no cost. There is a charge of \$4.00 for each additional transcript.

## TRANSFER CREDIT

### **Transfers from Accredited Schools**

An "accredited school" includes the Missouri Virtual Instruction Program (MoVIP), a private agency that places students with disabilities in public schools; and/or any school accredited by the Missouri Department of Elementary and Secondary Education (DESE), the North Central Association of Colleges and Schools (NCA), the Independent Schools Association of the Central States (ISACS) or the University of Missouri Committee on Accredited Schools Non-Public (CAS). If a school is located in another state or country, that school must be accredited by that state's or country's department of education, NCA, ISACS or the equivalent agencies. All credits must be equated to the Carnegie Unit as defined in the state of Missouri. Only credits that correspond to course offerings accepted by the Missouri State Board of Education or the District may be accepted to meet graduation requirements.

### **Transfers from Unaccredited Schools**

An "unaccredited school" is any public, private or home school that does not meet the definition of "accredited" above. In general, if a student transfers to the District from an unaccredited school, the principal or designee will examine various criteria to determine grade-level or class placement including age, achievement tests or other performance data, transcripts, course descriptions, textbooks used and home-schooling logs. If necessary, the district will administer additional tests to aid placement decisions. All credits must be equated to the Carnegie Unit as defined in Missouri. Only credits that correspond to course offerings accepted by the Missouri State Board of Education or by the District may be accepted to meet graduation requirements.

## VALEDICTORIAN, SALUTATORIAN, TOP 10

In order for a student to be the valedictorian or salutarian, their last full year of high school must be at RHS. The valedictorian will be the student with the highest weighted GPA. The salutarian will be the student with the second highest weighted GPA. Students' transcripts will be clearly marked to indicate selection as the valedictorian and salutarian. In addition, the top 10 students with the highest weighted GPA will be recognized at graduation; the valedictorian and salutarian are included in the top 10.

## EXTRACURRICULAR ACTIVITIES

### STUDENT ACTIVITIES

The District supports extracurricular activities such as athletics, clubs, and organizations. Extracurricular activities have existing systems of recognitions and rewards, so students value being involved and building a climate that promotes school spirit. Additional information can be found in the Ruskin Athletic and Activities Handbook.

### ATHLETICS

All athletic procedures and requirements are in accordance with the Missouri State High School Activities Association (MSHSAA). Enrollment in a District school does not guarantee athletic participation. All athletes must have a complete physical exam before participation in any practices and/or games. All adults supporting athletic teams (i.e., coaches) must have a complete background screening and CPR training.

### ELIGIBILITY REQUIREMENTS

Eligible students must have a C grade average for a previous semester grade (not cumulative) and no more than one "F" the preceding semester, be enrolled in 2.5 credits per semester, and making satisfactory progress toward graduation. During the participant's season, students must be passing all classes. If a grade falls below passing, the participant will be ineligible for a predetermined length of time. Additional information can be found in the Ruskin Athletic and Activities Handbook.

### CLUBS AND ORGANIZATIONS

Clubs and organizations can provide learning experiences that broaden students' cultural horizons, offer a constructive use of leisure time, provide services to the school and community, and promote academic achievements and accomplishments. Membership and meeting schedules are established by each individual club or organization.

**Students who excel in academics, leadership, service and extracurricular activities have the opportunity to earn honor cords. Please see the school website for criteria.**

### SCHOOL DANCES

#### **Homecoming and Courtwarming**

Homecoming occurs in the fall and courtwarming occurs during the winter each school year. Students who wish to bring a date from another high school to any school dance must submit a guest pass form prior to the event. The visiting student is also required to have a current student ID to enter the dance. Only current high school students are permitted to attend dances. The only exception made is for Ruskin graduates from the previous school year who will be allowed to attend as a guest with Administration approval.



## **Prom**

Prom is held each spring for the Junior and Senior classes only. **Students must have 90% attendance to attend**, and attend school the day prior to prom to attend the event. Appropriate formal wear is required for admittance. Appropriate formal wear guidelines will be provided to students at the time of their ticket purchase. The formal wear guidelines apply to both the student and their guest. Violation of the dress code guidelines will result in non-admittance to prom. No refunds will be granted. Students wanting to bring a date from another high school need to complete a guest pass form prior to the dance. The visiting student is also required to have a current student ID to enter the dance. Only current high school students are permitted to attend. The only exception made is for Ruskin graduates from the previous school year who will be allowed to attend as a guest with Administration approval.

## SELLING OF MERCHANDISE ON SCHOOL PROPERTY (INCLUDING FOOD)

The sale of goods on campus is not only governed by a district policy, but a state law, which is soliciting. The District only allows students to sell food to raise funds for school-sponsored activities, and the food sold must meet the nutritional guidelines provided by the District. Any merchandise brought into the school without administrator approval will be confiscated and must be retrieved by a parent or guardian.



# HICKMAN MILLS C-1 SCHOOL DISTRICT

# SCHOOL CALENDAR

## 2022-2023



JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- ### Important Dates to Remember
- August 15 ..... Staff Report Back
  - August 22 ..... First day of school for PK-2, 6th and 9th grades
  - August 23 ..... First day of school for all other grades
  - September 5 ..... No School - Labor Day
  - September 30 ..... No School - District Prof. Development Day
  - October 12 ..... Parent Teacher Conferences PM
  - October 13 ..... No School - Prof. Development/Parent Teacher Conf.
  - October 14 ..... No School
  - November 11 ..... No School - Professional Development Day
  - November 23 - 25 ..... No School - Thanksgiving Break
  - December 20 ..... End of First Semester
  - December 21-January 3 ..... No School - Winter Break
  - January 3 ..... Teacher Work Day/Prof. Development
  - January 4 ..... Students Return; 2nd Semester Begins
  - January 16 ..... No School - Martin Luther King Jr. Day
  - February 3 ..... Professional Development Day
  - February 15 & 16 ... Progress Reports Issued, Parent Teacher Conferences
  - February 16 ..... No School - Prof. Development/Parent Teacher Conf.
  - February 17 ..... No School
  - February 20 ..... No School - Presidents' Day
  - March 3 ..... No School - Professional Development Day
  - March 20 - 24 ..... No School - Spring Break
  - April 7 ..... District Prof. Development
  - May 25 ..... Last Day of School
  - May 26 ..... Teacher Work Day
  - June 19 ..... No School/ Work Day - Juneteenth Observance

▲ = First/Last Day      ● = No School

## HICKMAN MILLS C-1 SCHOOL DISTRICT

Administration Center..... (816) 316-7000  
5401 E. 103rd St., 64137

Enrollment, Residency & Social Services.....(816) 316-7014  
Former Administrative Building (FAB)  
9000 Old Santa Fe Rd., 64138

Buildings and Grounds ..... (816) 316-8190  
4005 Martha Truman Rd., 64137

Burke Academy ..... (816) 316-7740  
Alternative Education Program, 1st – 12th grade  
11115 Bennington Ave., 64134

Compass Elementary..... (816) 316-7750  
Kindergarten – 5th grade  
5401 E. 103rd Street, 64137

Dobbs Elementary ..... (816) 316-7800  
Kindergarten – 5th grade  
9400 Eastern, 64138

Ervin Elementary .....(816) 316-8400  
PreK – 5th grade  
10530 Greenwood Rd, 64134

Freda Markley Early Childhood Center..... (816) 316-8500  
Pre-Kindergarten  
9201 E. Bannister, 64134

Hickman Mills 6th Grade Center.....(816) 316-7740  
6th Grade  
11115 Bennington Ave., 64134

Ingels Elementary ..... (816) 316-7850  
Kindergarten – 5th grade  
11600 Food Lane, 64134

Millennium at Santa Fe Elementary..... (816) 316-7950  
Kindergarten – 5th grade  
8908 Old Santa Fe Rd., 64138

Ruskin High School ..... (816) 316-7400  
9th – 12th grade  
7000 E. 111th Street, 64134

Smith-Hale Middle School..... (816) 316-7700  
7th – 8th grade  
9010A Old Santa Fe Rd., 64138

Truman Elementary..... (816) 316-8100  
Kindergarten – 5th grade  
9601 James A. Reed Rd., 64134

Warford Elementary..... (816) 316-8150  
Kindergarten – 5th grade  
11400 Cleveland, 64137

## SCHOOL START & END TIMES

**7:30 a.m. – 2:30 p.m.**

Buses arrive to school at 7:15 a.m.

- Burke Academy (all grade levels) Missouri Options
- Ruskin High School
- Hickman Mills 6th Grade Center

**8 a.m. – 2:15 p.m.**

Buses arrive to school at 7:50 a.m.

- Freda Markley Early Childhood Center

**8:15 a.m. – 3:15 p.m.**

Buses arrive to school at 8:05 a.m.

- Dobbs Elementary
- Ingels Elementary
- Smith-Hale Middle School

**9 a.m. – 4 p.m.**

Buses arrive to school at 8:50 a.m.

- Ervin Elementary
- Ervin Elementary PreK (end time is 3:15 p.m.)
- Compass Elementary
- Millennium at Santa Fe Elementary
- Truman Elementary
- Warford Elementary

